



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 925-6763

NOTICE

SOLE SOURCE PURCHASE

Date: September 7, 2021

For: Specialty reading materials

Vendor Name: Tools 4 Reading

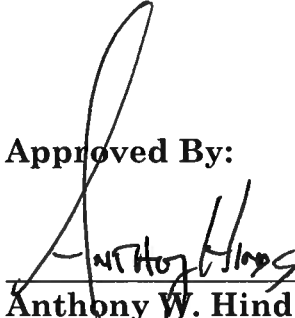
Requested by: Compensatory Programs

Description: Specialty Reading materials

Cost: Not to exceed \$35,000 yearly

Justification: Specialty reading materials only available through Tools4Reading. They are the sole provider and distributor and not available through any other provider per the attached letter.

Approved By:



Anthony W. Hinds, CPPB
Purchasing Manager



6608 N. Western #301
Oklahoma City, OK 73116
<http://www.tools4reading.com>
Mary E. Dahlgren, Ed. D.

To Whom It May Concern:

This letter is to inform the district of sole source provider evidence. Tools 4 Reading, LLC is the sole provider and distributor worldwide of all items and training associated with the products listed below; furthermore, Tools 4 Reading, LLC owns the copyright to each product.

Phoneme/Grapheme Cards 4.25" x 11" Teacher Set
Phoneme/Grapheme 3.75" x 5.5" Mini Cards
Phoneme/Grapheme Wall 28" x 22" Poster
Phoneme/Grapheme Alphabet Strips
Kid Lips 5" x 7" Cards
Kid Lips Instructional Guide
Set of 5 2.75" Tools 4 Reading Mirrors
Consonant Chart & Vowel Valley 28" x 22" Poster Set
Kid Lips File Folder with consonant, vowels, and phoneme-grapheme charts.

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With any questions, please call 405-202-4045, or email mary@tools4reading.com

Sincerely,

Mary E. Dahlgren President